

PIDIM Membership Regulation Manual (2024)

1.0 LATE FEES

Any registrant whose dues remain unpaid by a date set by the Board by resolution each year shall be notified in writing. The notice shall refer to this Section and advise that if dues remain unpaid 30 days after the date of the letter, registration shall be terminated without further notice.

There shall be a penalty for late payment of dues, set by the Board, which shall be outlined in the written notice, and dues shall not be considered paid in full until receipt of the total amount owing.

Current Policy: Payment after the membership renewal deadline date will be equal to an additional 25% of your annual membership dues and the final deadline for payment of late fees is 30 days after the membership renewal date.

2.0 LAPSED MEMBERSHIP / REINSTATEMENT DUES

Reinstatement shall be subject to the current qualifications for membership in the respective category. An application for reinstatement must be submitted to the PIDIM Office for Registrar's approval.

Former Professional Members reinstating *within three years* (of resignation or termination) must:

- Complete an application for reinstatement.
- Pay any arrears of dues** owing at the time of resignation or termination of membership.
- Remit the full current year annual Registered Membership dues plus a reinstatement fee of \$100.00 + GST.

Former Professional Members reinstating *after three years* (of resignation or termination) (Including former members who were grandfathered prior to 2000) must:

- Complete an application for reinstatement.
- Meet the current minimum education*, work experience and examination requirements as of the date of reinstatement.
- Report all continuing education activities during the time of resignation or termination.
- Pay any arrears of dues** owing at the time of resignation or termination of membership.

- Remit the full current year annual Professional Membership dues plus a reinstatement fee of \$100.00 + GST.

Former Provisional members reinstating *within three years* (of termination or resignation) must:

- Complete the online application for reinstatement.
- Pay any arrears of dues** owing at the time of resignation or termination of membership.
- Remit the full current year annual Provisional Membership dues plus a reinstatement fee of \$50.00 +GST.

Notes:

*The current minimum education requirement is a CIDA accredited degree. After 3 years, former members wishing to reinstate their membership who do not meet this education requirement will be required to apply through the [ICRS \(Intern Competency Review System\)](#).

**Dues that are invoiced for the full year in which membership is terminated or resigned are considered dues in arrears when the termination or resignation is effective after the January 31st renewal deadline of that year.

3.0 NCIDQ EXAMINATION POLICY – PROVISIONAL MEMBERSHIP

It is recommended, by PIDIM Council, that all Provisional Members apply to write their NCIDQ examination no longer than 5 years from date of admission to PIDIM as a Provisional Member.

If this deadline can not be met the Provisional Members dues will increase and be equal to the amount that Professional dues are set at as of the 5-year anniversary of Provisional membership in PIDIM.

4.0 PRORATED DUES		Professional Dues	Provisional Dues
January – March	100%	\$530.00	\$360.00
April – June	75%	\$397.50	\$270.00
July – September	50%	\$265.00	\$180.00
October – December	25%	\$132.50	\$90.00

The prorated dues apply to all membership categories. Rates above do not include GST.

5.0 REGISTRATION STATUS

Terminated status.

Termination of registration can occur as a result of the following:

- Non-payment of dues.
- Non-compliance with proof of Professional Liability Insurance or waiver.
- Non-compliance with Bylaws, including the Code of Ethics and Professional Conduct.
- Non-compliance of professional development reporting, at the discretion of the Board.

6.0 REFUNDS

The PIDIM does not issue refunds for membership dues upon termination of membership in the PIDIM.

7.0 REGISTRATION / APPLICATION FEES

The PIDIM Council will determine a set amount fee for all new applications and registrations and publish those fees on the registrations/application forms.

8.0 PROFESSIONAL DEVELOPMENT POLICIES

Will be included in 2025 at the beginning of the new PDP cycle.